

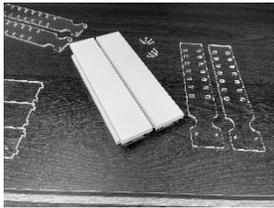
Assembly and Installation Instructions – Adjustable Tiers Spice Rack Drawer

Attention 1: Each Drawer Unit **MUST** be attached with the included screws to the cabinet bottom or a permanently fixed shelf. Failure to attach will result in the Drawer Unit and its contents tipping and falling out when a drawer is extended.

Attention 2: If the shelf is adjustable, you **MUST** first secure the shelf to make it permanent with blocks of wood, brackets or clips (not-included). The contents you store on a shelf and the weight of the Drawer(s) can cause a shelf to bow and/or the whole shelf could tip when a drawer is extended and the shelf not secured permanently.

Assembly Instructions:

- 1) **Included:** Assembled Drawer Base Unit
Set of Fronts and Backs or Each Drawer
#6 x 5/8" Screws – Front/Back Attach
Adjustable Drawers – Notch Fit into Fronts and Backs
Flex-Sides Bands
#8 Mounting Screws (1 screw per base mounting hole)



- 2) **Tools Needed:** Phillips Screwdriver

3) Attach Fronts and Backs

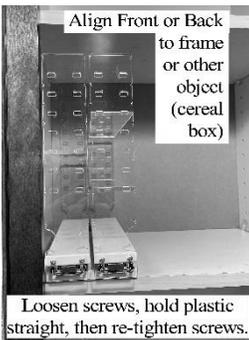
Attach a Front to each Base Drawer with 2 (two) #6x5/8" screws. The screws should be snug, but not too tight or you will crack the plastic. The front of the drawer is the end that slides out from the base. Attach a Back to each Base Drawer.



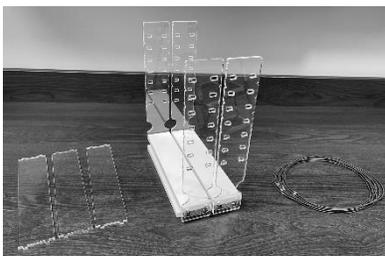
*** Fronts = Longer ***

*** Backs = Shorter ***

4) Straighten Fronts and Backs As Needed.



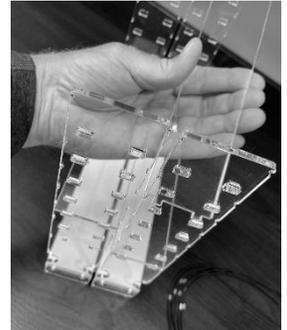
Align the unit to a perpendicular edge, like a cabinet frame or cracker box. Slightly loosen the two screws of the crooked plastic. Push the plastic to straight and, while holding straight, re-tighten the screws. Repeat this step with the other plastics as needed.



Unit now ready for Shelf and Flex-Side Install.

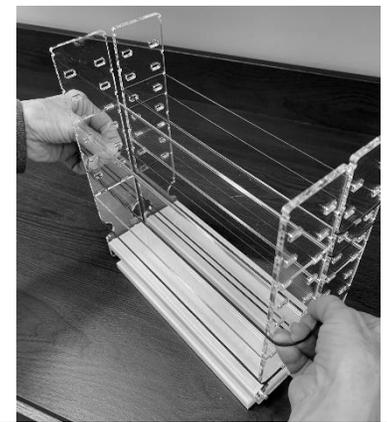
5) Place Drawers into Front and Backs at Desired Heights.

Determine which containers will go in which locations. Start with the lower drawers. Place notches into the holes in the plastic. You may have to slightly bend out the Front or Back plastic to fit the Drawer. Repeat to locate as needed. If changing tier heights at a later time, remove the bands to make it easier to make the change.



6) Attach Flex-Side Bands

The bands will hold your containers and drawers in place. You will be able to place or remove any container just slightly shorter than the shelf space. Locate the band clamp to the rear of the unit. Reference this picture for an example of band locations relative to the shelf positions.



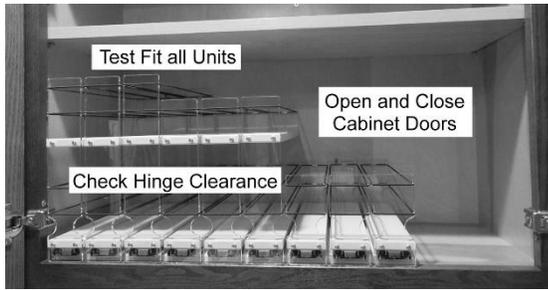
7) Adjust Shelf Heights

Remove the bands.
Move shelves to new positions.
Attach bands.

Installation Instructions:

8) Test Fit All Units.

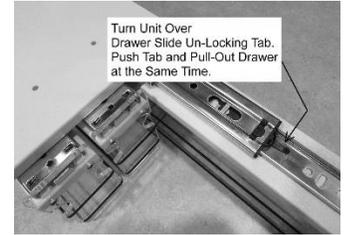
Push drawers all the way back onto the rubber stopper.



Note: If the cabinet face frame interferes with the front plastic of the units, place a thin piece of cardboard under the units to raise them.

12) Remove drawers if needed.

Drawers can be removed completely from the base for access room to install the mounting screws into the base. Each drawer slide has a tab on the **bottom of the drawer slide***, push it to the side and pull out the drawer, firmly, all the way.

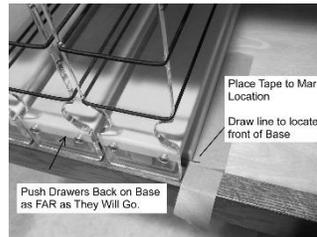


Return the drawer to the same slide it was removed from.

*Turn the unit over to easily see the slide tab.

9) Mark Unit Position.

Place a piece of tape or draw a line on the cabinet shelf next to the drawer base. This will help re-position the base if the assembly moves.

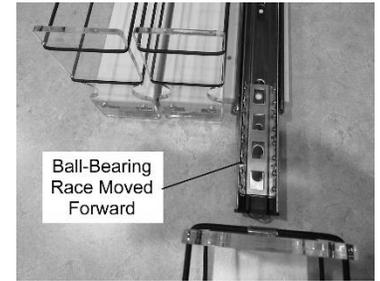


13) Replace drawers.

Move ball-bearing race all the way forward and align slide, then push drawer completely back.

Open drawers by pulling at the finger holes.

Close Drawers by pushing near the screws.



10) There are 4 holes in each 6.9" wide base and 2 holes in each narrower base. A #8 screw must go in each one.

11) Attach Unit Base to Cabinet.

Realign base to marks on cabinet. Hold base in place, locate screw in one mounting hole (start with a front hole). Firmly press down with screw driver while turning. Turn screw into cabinet until snug. Repeat install of all screws.



14) Test Drawers.

The slides should move smoothly and the drawers should not hit hinges, frames or doors. The drawers should not pull off the unit without pushing the tab. Push the bearing race forward if the drawer pulls off.

What to Expect/Ongoing Care:

- Clean-up spills with a soft cloth, water and mild detergent. Strong chemicals may crack the plastic.
- Use Petroleum Jelly (Vaseline) to lubricate moving parts in the slides as needed.
- There may be some wobble in slides, mostly in the back position. When pulled out they should be stable and not rock jars off shelves.
- Screws for the Plastic Fronts/Backs can be loosened and retightened to realign parts if they shift over time.
- The Flex-Sides bands allow over-sized containers on the shelves, you will have some rubbing in this case, but the drawers will still work.

Any questions, visit www.VerticalSpice.com for FAQ and more detailed installation instructions or contact Vertical Spice customer service at 612-254-2590.